

SENIOR CALENDAR 2018

Tues./Wed. April 17-18	Herff Jones delivers cap & gowns During all lunches
Thurs./Fri., May 3-4	Senior Trip forms and money due. Turn in to Mrs. Blanton during all lunches.
Friday May 4	Intent to Participate Forms due
Monday, May 7	Exemption appeals forms are available
Friday, May 18	Exam Exemption forms due to Dr. Hebert
Wednesday, May 23	Senior Picnic 6pm – 8pm Bird Football Stadium (Seniors Only)
Thurs/Fri. May 24-25	Senior Exam Exemptions announced
Tues. May 29	Sr Exams period 2O and 3O; Odd Tech Center Underclassmen regular schedule
Wed. May 30	Sr Exams period 4E; Even Tech Center
Thursday, May 31	<u>SENIOR AWARDS ASSEMBLY</u> – 8:00 A.M. Auditorium (caps and gowns, dress up required) (Seniors arrive by 7:35am and report directly to gym) After Awards Assembly – Football Stadium (GROUP CAP AND GOWN PICTURE)
Friday, June 1	Senior Trip to Busch Gardens Senior Exam period 1: 7:20-8:55
Sunday, June 3	<u>BACCALAUREATE</u> – 2:00 P.M. Ironbridge Church; Students report by 1:15 P.M. (Cap and Gown attire required--but no cap)
Monday, June 4	Sr. Exams, Periods 2E & 3E Underclassmen regular schedule
Tuesday, June 5	Sr. Exams, Period 4O (Senior Make Up Exam) Underclassmen regular schedule
Wednesday, June 6	<u>GRADUATION PRACTICE 1:00 – 4:00 P.M.</u> <u>(REQUIRED FOR ALL PARTICIPATING GRADUATES)</u> Junior Marshals Attend <u>Sr. Make-up exams complete by 10 am</u>
Thursday, June 7	<u>GRADUATION</u> 1:30 P.M. Check-in - Siegel Center 2:30 P.M. Commencement - Siegel Center

SENIOR INSTRUCTIONS GRADUATION 2018

SEMESTER EXAMS

1. The semester examination will count up to 20% of the semester average.
2. Students absent from the exam may not make up the missed exam unless the absence is excused as defined as "excused" in the Student Handbook. **ALSO, THE PARENT MUST HAVE TALKED WITH THE GUIDANCE DEPARTMENT AND/OR AN ADMINISTRATOR BEFORE 9:00 A.M. ON THE MORNING OF THE SCHEDULED DAY FOR EXAM.**
3. All re-exams and make-up exams must be completed so that the teacher may grade them by June 6th if the student is to participate in graduation exercises.
4. **Students must remain in the examination room during the entire exam period.**
5. Re-exams
 - A. A senior who is a candidate for graduation on June 7, and who has failed a course required for graduation, may take a re-exam in the course if he/she scored a 50 or above on the original exam and he/she has a mathematical chance of passing the course for the year by re-exam.
 - B. If a re-exam is taken, the original exam will not count and the grade on the re-exam will be the final grade.
 - C. Teachers will attempt to locate seniors who are in need of a re-exam; however, **STUDENTS WHO FEEL THERE IS A POSSIBILITY THAT THE RE-EXAM WILL BE NECESSARY ARE RESPONSIBLE FOR MAINTAINING CONTACT WITH THE TEACHER.**
6. Senior Exemption Requirements
 - A. Only those in senior bird blocks are eligible to exempt exams.
 - B. Seniors may exempt only if they have a semester average of "B" or better.
 - C. A Senior, in the course in which the exemption is granted:
will not have been absent more than three days during the semester in class periods 2-7
will not have been tardy more than three days during the semester in class periods 2-7
will not have been absent more than five days during the semester in class period 1
will not have been tardy more than five days during the semester in class period 1
(Absences and tardies are counted separately)
 - D. THE STUDENT MUST INITIATE ANY APPEAL TO THE EXAM EXEMPTION ATTENDANCE POLICY. THE STUDENT MUST SECURE AN APPEAL FORM FROM THE MAIN OFFICE (AVAILABLE MAY 7th) AND RETURN THE COMPLETED FORM TO THE MAIN OFFICE **NO LATER THAN 2:00 P.M. on May 18th.**

SENIOR FAILURES

The school will make every effort to notify seniors who fail a course. If you think that you are in danger of failing a course, you should stay in contact with the teacher and the guidance department, particularly if the course is needed for graduation.

BACCALAUREATE

1. Only seniors eligible for the June 7th graduation may participate in Baccalaureate.
2. This is a formal event where required dress is cap and gown attire (but no cap permitted). (see "WEARING" under CAPS & GOWNS)
3. Those participating must be at the Ironbridge Church at 1:30 pm.
10900 Iron Bridge Rd, Chester, VA 23831

GRADUATING SENIORS

All seniors intending to participate in the graduation ceremony MUST attend a MANDATORY graduation practice in the Bird auditorium from 1:00 p.m. until 4:00 p. m. on Wednesday, June 6th. A free parking pass will be given to the graduating senior at that time. Any additional parking passes will need to be purchased during the designated dates.

1. To be eligible to participate in Graduation, students must have completed all academic requirements for graduation, and they must have fulfilled all obligations to the school (return of textbooks and library books, and the payment of all fines, fees, etc.).
2. Seniors should enter the Siegel Center through the entrance at the intersection of Harrison & Broad. Guides will be on duty to direct you to your proper check-in location (rm 144/gym).
3. Immediately upon entering the Siegel Center, seniors must check in with their assigned teachers (no later than 1:30 p.m.) on Thursday, June 7th, and line up in proper alphabetical order.
4. Purses and bags may be stored in the gym --this is a locked security room, but please do not bring valuables. ***Remember NO cell phones will be allowed into the Siegel Center.***
5. Each senior will be given a 3 x 5 card that will be necessary for line-up and for getting his/her diploma.
6. During the graduation ceremony, seniors must stay seated until given the signal for their row to stand. Everyone in that row then stands at once.
7. As you will be going up steps to receive your diploma covers and exiting down steps to return to your seats, please be careful not to trip on your robes. Also, be mindful that neither dresses nor robes catch on the steps.
8. After receiving your diploma cover and returning to your row, remain standing until you have been given a signal to sit.
9. At the completion of the graduation ceremony, seniors will recess to the staging area where guidance counselors will distribute the actual diplomas.

GRADUATES, PARENTS AND FRIENDS

1. Parents and other spectators will be admitted starting at 1:30 pm. (Disabled spectators should use the entrance that is closest to the disabled seating. Disabled seating will be marked. Tickets are required to attend. Tickets will be available to **THE STUDENT ONLY (all obligations must be cleared to receive tickets)**. Each student will receive a set number of tickets. There will be no extra tickets available. Please listen for announcements to for more information regarding

ticket pick up.

Tickets may ONLY be given to the student.

2. Parking: Parking for Graduation will be in designated parking decks near the Siegel Center.
3. "Air horns" and other such noisemakers will not be permitted and will be taken, if necessary, by the Siegel Center security. Beach balls, signs, toys, or any other inappropriate items are banned from the premises and any violation will result in immediate ejection from the ceremony. Police are employed and empowered to arrest for any disorderly conduct.
4. Medical emergency staff will be on duty as well as police.
5. All graduation participants and guests must vacate the Siegel Center immediately following the ceremony.
6. Parents may meet their graduate on the Harrison St. side of the Siegel Center.

CAPS & GOWNS

CAP AND GOWN CARE:

1. Take the gown home and hang it on a coat hanger.
2. If ironing is necessary, use COOL iron.
3. Do not store your gown in direct sunlight.

WEARING:

1. Required appropriate dress (caps and gowns) are worn for the senior picture, the Senior Award assembly, Baccalaureate (gown but no cap), and Graduation.
2. The type of clothing worn under gowns is important. Women should wear solid-colored dresses or dressy pants and blouses. Men should wear solid white shirts that are designed to be worn with ties. Ties must be worn. Trousers must be dress pants and a solid color. NO DENIM. Socks and shoes must be worn.
3. Sneakers, tennis shoes, casual sandals, etc. are not acceptable. Dress shoes must be worn.
4. CAPS ("the mortarboard") are worn so that the mortarboard is FLAT on top of the head. Tassels are worn on the RIGHT side and moved to the left when indicated to do so during graduation exercises. The mortarboard must not have anything written on it or be modified in any way.

COMMENCEMENT EXERCISES OPTIONAL

Participation in Commencement exercises (Baccalaureate and graduation exercises) is not a requirement to be graduated from Lloyd C. Bird High School.

Seniors participating in these activities must do so in strict compliance with the above dress and behavior requirements, as well as all school and School Board regulations. Students who do not follow these regulations will not be permitted to participate and may be removed from any ceremony.

NOTE: To be eligible to participate in Senior Picnic, Baccalaureate and/or Graduation, seniors must have completed, signed, and returned the "Intent to Participate" form to the main office by Friday, May 4th.